

PMP® Exam Preparation

Course Overview

This course is for anyone preparing to sit for the Project Management Institute (PMI)® Project Management Professional (PMP)® certification exam. This PMP Exam Preparation course will review each of the ten knowledge areas, plus the Professional Responsibility process area, and the five process groups covered in the *PMBOK® Guide*. Through lectures and practical exercises, participants will focus on key concepts, terms, and principles necessary for successfully earning their PMP® certification. In addition, participants will become familiar with the format and makeup of the exam.

Key Outcomes

Upon completion of this course, participants will be able to:

- Identify the ten knowledge areas of the *PMBOK® Guide*
- Review the ten knowledge areas and the related project processes
- Describe the Project Management Professional (PMP) credential exam process and format

Course Outline

Project Integration Management

- Explain project integration management and its six processes
- Explain project integration management processes alignment with the project management process groups
- Define project management terms
- Define project management process groups
- Describe the tools and techniques used for each process

Project Scope Management

- Explain project scope management and its six processes
- Explain project scope management processes alignment with the project management process groups
- Define project management terms
- Describe the tools and techniques used for each process

Project Quality Management

- Explain project quality management and its three processes
- Explain project quality management processes alignment with the project management process groups
- Define project management terms related to quality and statistics
- Describe the tools and techniques used for each process

Project Time Management

- Explain project time management and its seven processes
- Explain project time management processes alignment with the project management process groups
- Define project management terms related to scheduling
- Describe the tools and techniques used for each process

At-a-Glance:

Course Length:

2 days

Course Number & Level:

307.PMP2 - Proficient

Professional Development Units

(PDUs): 14 (Technical)

Continuing Professional

Education Credits (CPEs): 16.5

PMBOK® Guide Knowledge Areas Covered:

- Project Integration Management
- Project Scope Management
- Project Quality Management
- Project Cost Management
- Project Time Management
- Project Risk Management
- Project Human Resources Management
- Project Procurement Management
- Project Communications Management
- Project Stakeholder Management

Delivery Options:

- Virtual Instructor-led Training
- Instructor-led Training (Delivered Onsite at Your Location)

Project Cost Management

- Explain project cost management and its four processes
- Explain project cost management processes alignment with the project management process groups
- Define project management terms related to financial and cost calculations
- Describe the tools and techniques used for each process

Project Risk Management

- Explain project risk management and its six processes
- Explain project risk management processes alignment with the project management process groups
- Define project management terms related to risk
- Describe the tools and techniques used for each process

Project Procurement Management

- Explain project procurement management and its four processes
- Explain project procurement management processes alignment with the project management process groups
- Define project management terms related to procurement
- Describe the tools and techniques used for each process

Project Human Resource Management

- Explain project human resource management and its four processes
- Explain project human resource management processes alignment with the project management process groups
- Define project management terms
- Describe the tools and techniques used for each process

Project Communication Management

- Explain project communications management and its three processes
- Explain project communications management processes alignment with the project management process groups
- Define project communications terms
- Describe the tools and techniques used for each process

Project Stakeholder Management

- Explain project stakeholder management and its four processes
- Explain project stakeholder management processes alignment with the project management process groups
- Define project stakeholder terms
- Describe the tools and techniques used for each process

Test Tips and Study Hints

- Describe the exam process, format, and blueprint
- Define helpful hints and study strategy to use when taking the certification exam
- Explain the purpose of the non-cheat sheet
- Identify your action plan to prepare for the certification exam