



PRINCE2™ Foundation (3 days)

Course Overview

Organizations around the world are increasingly using the PRINCE2 methodology (Projects in Controlled Environments) to ensure their project objectives are successfully and consistently achieved. In this foundation program, participants will achieve a good understanding of the PRojects IN Controlled Environments (PRINCE) project management method. Participants will learn about the key components and processes of PRINCE2:2009 to be able to work as part of a PRINCE2 project team. This course is recommended for project team members and senior management.

Key Outcomes

PRINCE 2 Introduction

- » PRINCE and the Big Picture
- » 7 Principles
- » 7 Processes
- » 7 Themes

Organization

- » The project management team
- » Responsibilities of:
 - » The Project Board
 - » Project and Team Manager
 - » Team Managers

Starting up a Project

- » Purpose of a Project Brief
- » The essential Business Case

Initiating a Project

- » Preparing project Strategies

At-a-Glance:

Course Number:

106.P2F3

What is PRINCE2?

PRINCE (Projects in Controlled Environments) was first developed by the UK Government in 1989 as the standard method for Information Technology project management. Since then, the method has been enhanced (PRINCE2) and proven to be an excellent generic, best practice approach suitable for the management of all types of projects.

Who uses PRINCE2?

There is rapidly growing international interest and PRINCE2 is now in use with global organizations such as Sun Microsystems, DHL, and the UN Development Program. It is recognized as industry best practice by leading vendors such as Microsoft, HP and IBM. PRINCE2 is designed to incorporate the requirements and experiences of users from around the world.

Benefits of PRINCE2

- » Better governance
- » Saves time
- » Saves money
- » Improves quality
- » Widely accepted

What is the Foundation exam?

- » Duration – 1 hour
- » Style – simple multiple choice
- » 75 questions, pass mark is 50%

- » Assemble the Project Initiation Document

Quality

- » Defining Customer Quality Expectations
- » Quality management, planning and control

Plans

- » Levels of plan
- » Product Based Planning

Progress and Change

- » Issues and change
- » Management by exception
- » Management by stages

Risk

- » Risk management strategy
- » Risk management procedure

Directing a Project

- » Taking authority and responsibility
- » Steering through problems

Managing a Project

- » Controlling a stage
- » Managing Product Delivery
- » Managing a Stage Boundary

Closing a Project

- » Planned and premature close
- » Evaluating the project

Class Exercises

- » Review of PRINCE2 project documents
- » Sample Foundation Exam questions

Course Outline

Day 1

What is the Practitioner exam?

- » Duration – 2.5 hours
- » Style – objective testing – sophisticated multiple choice
- » 9 questions, 108 marks, pass mark is 55%
- » Pass rate is approximately 85%

How do I take the PRINCE2 exams?

PRINCE2 exams are included in the training course schedule and cost.

How long does the PRINCE2 Practitioner qualification last?

Certification lasts for 5 years. After this you are required to take a one-hour, re-registration exam.

PRINCE2 and PMBOK® Guide

- » The PMBOK is not a methodology; it is the "sum of knowledge within the profession of project management" (PMBOK Guide, 3rd Edition, p3)
- » PRINCE2 is a step by step methodology, which applies this project management knowledge
- » The PMBOK is descriptive; it covers what a project manager should know
- » PRINCE2 is prescriptive; it covers what a project manager should do
- » PRINCE2 and PMBOK are complimentary. Combined, they provide both the knowledge and skills to complete projects successfully.

- » Course Introduction
- » Overview of PRINCE2 & Principles
- » Organization
- » Starting Up a Project
- » Initiating a Project
- » The Business Case
- » Homework

Day 2

- » Review of Day 1
- » Quality
- » Plans and Project Based Planning
- » Risk
- » Directing a Project & Progress
- » Controlling a Stage & Progress
- » Homework including practice exams

Day 3

- » Review of Day 2
- » Change
- » Managing Product Delivery
- » Managing Stage Boundary
- » Closing a Project
- » PRINCE2 Foundation Exam



This course is also available in online and CD-ROM formats.

[See also PRINCE2™ Foundation + Practitioner \(5 days\).](#)

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